



1977 FUND CERTIFICATION OF SALARY FOR FIRST-CLASS POLICE OFFICERS & FIREFIGHTERS

State Form 53007 (R4 / 12-25)

1977 POLICE OFFICERS' & FIREFIGHTERS' PENSION & DISABILITY FUND

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INSTRUCTIONS

1. Before completing this form, you must read the GOVERNING LEGISLATION section of this form.
2. The completed, signed, and dated form may be faxed, emailed, or delivered to the lobby of INPRS at the address shown on this form. The agency is closed on weekends and holidays, including all State-designated holidays.
3. Questions? Contact INPRS, Toll-free at (888) 876-2707 or by email at epa@inprs.in.gov.

This form cannot be processed without a completed, signed, and dated AFFIDAVIT.

SUBMISSION DECLARATION *(Check one and provide requested date)*

☐ New Unit initial submission

Effective date of the initial submission: _____
(mm/dd/yyyy)

☐ Revised submission

Effective date of the revision: _____
(mm/dd/yyyy)

RATIONALE FOR REVISION ONLY

Provide a brief rationale for the adjustment(s) or correction(s) in this submission.

GOVERNING LEGISLATION

[IC 36-8-8-6.5](#) and [35 IAC 2-7-1](#) require that City Controllers and City Clerk-Treasurers certify annually, on or before January 1 each year, the salary of a first-class patrolman or firefighter for that calendar year. The information will be used in determining member and employer contributions, member retirements, and in auditing and posting accounts. It will also aid in identifying proper withholdings and payments.

[IC 36-8-1-11](#) "Salary of a first class patrolman or first class firefighter"; longevity increases; certified salary

Sec. 11. (a) "Salary of a first class patrolman or first class firefighter" means the highest nonpromoted salary of a patrolman or firefighter plus all longevity increases, if provided by the employer, for:

- (1) service of not more than twenty (20) years; or
- (2) service of more than twenty (20) years **but not more than** twenty-five (25) years if provided as a result of the meet and confer process under [IC 36-8-22](#);

but does not include remuneration or allowances for fringe benefits, incentive pay, holiday pay, insurance, clothing, automobiles, firearms, education, overtime, or compensatory time off.

(b) This subsection applies if a salary certified under [IC 36-8-8-6.5](#) is greater than the salary of a first class patrolman or first class firefighter under subsection (a). An employer may not increase the salary certified under [IC 36-8-8-6.5](#) unless the salary of a first class patrolman or first class firefighter under subsection (a) exceeds the employer's most recent salary certified. If an employer certifies a new salary under [IC 36-8-8-6.5](#), the new certified salary must be equal to the salary of a first class patrolman or first class firefighter under subsection (a). Subsection (a) does not require an employer to decrease the certified salary of a first class patrolman or first class firefighter in effect on May 14, 2021.

[IC 36-8-8-3](#) Participation by units; longevity increases; participation by airport authorities; participation by a school corporation or charter school

Sec. 3. (a) If a town establishes a board of metropolitan police commissioners, or if a town becomes a city, the municipality shall participate in the 1977 fund and shall enroll all full-time police officers and firefighters in the 1977 fund. However, if a police officer or former marshal is a member of the public employees' retirement fund, the police officer or former marshal may continue as a member of that fund instead of the 1977 fund. Notwithstanding the age requirements under section 7(a) of this chapter, a police officer or former marshal employed by a municipality at the time the municipality enters the 1977 fund under this section shall be a member of the 1977 fund unless the police officer or former marshal elects to continue as a member of the public employees' retirement fund. A person may become a member of the 1977 fund under this subsection without meeting the age limitation under section 7(a) of this chapter only if the person satisfies:

- (1) any aptitude, physical agility, or physical and mental standards established by a local board under [IC 36-8-3.2](#); and
- (2) the minimum standards that are:
 - (A) adopted by the system board under section 19 of this chapter; and
 - (B) in effect on the date the person becomes a member of the 1977 fund.

Credit for prior service of a person who becomes a member of the 1977 fund under this subsection shall be determined under section 18 or 18.1 of this chapter. No service credit beyond that allowed under section 18 or 18.1 of this chapter may be recognized under the 1977 fund.

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GOVERNING LEGISLATION (Continued)

(b) If a unit did not establish a 1937 fund for its firefighters, the unit may participate in the public employees' retirement fund or it may participate in the 1977 fund. If a unit established a 1937 fund for its firefighters, the unit is and shall remain a participant in the 1977 fund.

(c) A unit that:

(1) has not established a pension fund for its firefighters; or

(2) is participating in the public employees' retirement fund under subsection (b);

may participate in the 1977 fund upon approval by the fiscal body, notwithstanding [IC 5-10.3-6-8](#). A unit that participates in the 1977 fund under this subsection must comply with section 21 of this chapter. However, if a police officer or firefighter is a member of the public employees' retirement fund, the police officer or firefighter may continue as a member of that fund instead of the 1977 fund.

(d) If a unit that participates in the 1977 fund provides longevity increases, the amount of the longevity increase provided in a year must be greater than or equal to the amount of the longevity increase provided in the previous year.

(e) An airport authority may participate in the 1977 fund. An airport authority that participates in the 1977 fund under this subsection must comply with section 21 of this chapter. However, if a police officer or firefighter is a member of the public employees' retirement fund, the police officer or firefighter may continue as a member of that fund instead of the 1977 fund.

(f) A school corporation or charter school that:

(1) employs a school resource officer; or

(2) enters into a contract or memorandum of understanding with a:

(A) local law enforcement agency;

(B) private entity; or

(C) nonprofit corporation;

to employ a school resource officer;

may participate in the 1977 fund. A school corporation or charter school that participates in the 1977 fund under this subsection or subsection (g) must comply with section 21.5 of this chapter. However, if a school resource officer is a member of the public employees' retirement fund, the school resource officer may continue as a member of that fund instead of the 1977 fund.

(g) A school resource officer hired or rehired after June 30, 2024, who is a member of the 1977 fund shall remain in the 1977 fund.

[IC 36-8-8-6.5](#) Submission of salary

Sec. 6.5. (a) An employer shall annually submit to the system board before January 1 the salary of a first class patrolman or first class firefighter.

(b) If the system board requests that an employer submit the salary of a first class patrolman or first class firefighter, the employer must submit the requested salary to the system board not more than thirty (30) days after the system board makes the request.

(c) The submissions in subsections (a) and (b) must be made through a secure connection over the Internet or through other electronic means specified by the system board.

(d) If an employer substantially increases the salary of a first class patrolman or first class firefighter, the system board may require the employer to at least maintain that salary to avoid a negative fiscal impact.

CERTIFICATION OF POLICE OFFICER SALARY

Police sub-unit number

Police sub-unit name

For Police Calendar Year 20____.

The City/Town has established \$ _____ to be the **highest nonpromoted salary** of a first-class officer.

For officers, the **maximum longevity pay** for (select one):

☐ twenty (20) years

☐ service of more than twenty (20) years **but not more than twenty-five (25) years** if done through the meet and confer process contained within [IC 36-8-22](#).

Longevity pay for an officer is provided in the amount of \$ _____.

Highest nonpromoted salary plus longevity pay for an officer, totaling \$ _____ will be used as a basis for Employer and Employee contributions remitted to the 1977 Police Officers' and Firefighters' Pension and Disability Fund on a payroll basis to the extent it complies with [IC 36-8-1-11](#) and [IC 36-8-8-6.5](#).

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CERTIFICATION OF FIREFIGHTER SALARY	
Fire sub-unit number	Fire sub-unit name
For Fire Calendar Year 20____.	
The City/Town has established \$ _____ to be the highest nonpromoted salary of a first-class firefighter.	
For firefighters, the maximum longevity pay for (<i>select one</i>):	
☐ twenty (20) years	
☐ service of more than twenty (20) years but not more than twenty-five (25) years if done through the meet and confer process contained within IC 36-8-22 .	
Longevity pay for a firefighter is provided in the amount of \$ _____.	
Highest nonpromoted salary plus longevity pay for a firefighter, totaling \$ _____ will be used as a basis for Employer and Employee contributions remitted to the 1977 Police Officers' and Firefighters' Pension and Disability Fund on a payroll basis to the extent it complies with IC 36-8-1-11 and IC 36-8-8-6.5 .	
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CERTIFICATION OF SCHOOL RESOURCE OFFICER SALARY	
School sub-unit number	School sub-unit name
For School Calendar Year 20____.	
The City/Town has established \$ _____ to be the highest nonpromoted salary of an officer.	
For officers, the maximum longevity pay for (<i>select one</i>):	
☐ twenty (20) years	
☐ service of more than twenty (20) years but not more than twenty-five (25) years if done through the meet and confer process contained within IC 36-8-22 .	
Longevity pay for an officer is provided in the amount of \$ _____.	
Highest nonpromoted salary plus longevity pay for an officer, totaling \$ _____ will be used as a basis for Employer and Employee contributions remitted to the 1977 Police Officers' and Firefighters' Pension and Disability Fund on a payroll basis to the extent it complies with IC 36-8-1-11 and IC 36-8-8-6.5 .	
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AFFIDAVIT	
By signing and submitting this form to INPRS, I am affirming that the information provided in this form is current and correct. I also affirm that I have read and understand the Indiana Administrative Code (IAC) and Indiana Code (IC) references from the GOVERNING LEGISLATION section of this form.	
Date (mm/dd/yyyy)	Signature (<i>Must be signed by Authorized Agent-City Controller. Authorized Agent-City Clerk-Treasurer, or Authorized Agent-Trustees, as applicable</i>)
Title	Printed name
Telephone with area code	City name
Email address for submission and confirmation	You will receive a confirmation email with the data completed in this form to the email address you have provided.

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IMPORTANT

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Entry Field	Explanation
SUBMISSION DECLARATION	
<i>Select one option and provide appropriate date.</i>	
New Unit initial submission	Select the checkbox if this submission is for a new unit not currently in ERM.
Effective date of the initial submission	Enter the effective date of the initial submission. Format = mm/dd/yyyy.
Revised submission	Select checkbox if this is a revision, i.e., correction or adjustment, for an existing unit in ERM.
Effective date of the revision	Enter the effective date of the revision. Format = mm/dd/yyyy.
RATIONALE FOR REVISION ONLY	
Provide a brief rationale for the adjustment(s) or correction(s) in this submission.	Only complete this if the Revision submission checkbox is selected.
GOVERNING LEGISLATION	
This section must be read and affirmed by the signatures in the AFFIDAVIT section.	
CERTIFICATION OF POLICE OFFICER SALARY	
Complete this section if submitting for police officer salary. This can be submitted for both police officer and firefighter by completing both sections.	
Police sub-unit number	Enter the sub-unit number from ERM
Police sub-unit name	Enter the sub-unit name from ERM
For Police Calendar Year 20_____	Enter the calendar year (YY) for this submission.
The City/Town established \$_____ to be the highest nonpromoted salary of a first class officer.	Enter the dollar amount for the highest nonpromoted salary of a first class officer.
*For officers, the maximum longevity pay for (select one)	Select the checkbox for one of the following: ☐ twenty (20) years. ☐ service of more than twenty (20) years but not more than twenty-five (25) years if provided as a result of the meet and confer process under IC 36-8-22 .
Longevity pay for an officer is provided in the amount of	Enter the dollar amount for officer longevity pay
Highest nonpromoted salary plus longevity pay . . . (read this paragraph before continuing your entry.)	Enter the total of the highest nonpromoted salary + longevity pay for an officer.
CERTIFICATION OF FIREFIGHTER SALARY	
Complete this section if submitting for firefighter salary. This can be submitted for both police officer and firefighter by completing both sections.	
Fire sub-unit number	Enter the sub-unit number from ERM
Fire sub-unit name	Enter the sub-unit name from ERM
For Fire Calendar Year 20_____	Enter the calendar year (YY) for this submission.
The City/Town established \$_____ to be the highest nonpromoted salary of a first class firefighter.	Enter the dollar amount for the highest nonpromoted salary of a first class firefighter.
*For firefighters, the maximum longevity pay for (select one)	Select the checkbox for one of the following: ☐ twenty (20) years. ☐ service of more than twenty (20) years but not more than twenty-five (25) years if provided as a result of the meet and confer process under IC 36-8-22 .
Longevity pay for a firefighter is provided in the amount of	Enter the dollar amount for officer longevity pay
Highest nonpromoted salary plus longevity pay . . . (read this paragraph before continuing your entry.)	Enter the total of the highest nonpromoted salary + longevity pay for a firefighter.

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Entry Field	Explanation
CERTIFICATION OF SCHOOL SAFETY OFFICER SALARY	
Complete this section if submitting for school resource officer salary. This can be submitted for police officer, firefighter, and school resource officer by completing all sections.	
School sub-unit number	Enter the sub-unit number from ERM
School sub-unit name	Enter the sub-unit name from ERM
For School Calendar Year 20_____	Enter the calendar year (YY) for this submission.
The City/Town established \$_____ to be the highest nonpromoted salary of a first class officer.	Enter the dollar amount for the highest nonpromoted salary of an officer.
*For officers, the maximum longevity pay for (select one)	Select the checkbox for one of the following: ☐ twenty (20) years. ☐ service of more than twenty (20) years but not more than twenty-five (25) years if provided as a result of the meet and confer process under IC 36-8-22 .
Longevity pay for an officer is provided in the amount of	Enter the dollar amount for officer longevity pay
Highest nonpromoted salary plus longevity pay . . . (read this paragraph before continuing your entry.)	Enter the total of the highest nonpromoted salary + longevity pay for an officer.
AFFIDAVIT	
By signing and submitting this form to INPRS, I am affirming that the information provided in this form is current and correct. I also affirm that I have read and understand the Indiana Administrative Code (IAC) and Indiana Code (IC) references from the GOVERNING LEGISLATION section of this form.	
Date (mm/dd/yyyy)	Enter the date of your entry. Format = mm/dd/yyyy
Signature (Must be signed by Clerk-Treasurer, Controller, Trustee, Authorized Agent, as applicable)	Electronic signature is available; otherwise, a hand-written signature is required.
Title	The signatory to this form must be one of the following and the Title must match the Signature and be on file in ERM as such. • Authorized Agent-City Controller • Authorized Agent-City Clerk-Treasurer • Authorized Agent-Trustees
Printed name	Printed name on file in ERM
Telephone number with area code	Enter the contact telephone number with area code.
City name	Enter the city name associated with the sub-unit.
E-mail address for submission and confirmation	Enter the email associated with the contact which is on file in ERM.